



Borough of Rochester

350 ADAMS STREET
ROCHESTER, PA 15074
Phone: (724) 775-1200
Fax No.: (724) 775-7020

Borough of Rochester Street Opening Permit Application Form	
Form Date: August 4, 2011; Ordinance 05-2011, 4/18/2011	
Date of Application:	
Name of person(s) or company applying for the permit:	
Mailing Address of the person(s) or company	
Street:	
City	
State	
Phone Number	
Fax Number	
Email address	
Location of the excavation: Describe the location of the excavation by listing the main street and the beginning and ending intersections or the specific home or business street address; provide a written description and or a street map:	
Purpose of the excavation:	
General Maintenance:	
Emergency:	

BOROUGH OF ROCHESTER STREET OPENING PERMIT

Limits and size of the excavation:

Square Feet:

Square Yards:

Define the beginning and end dates of the excavation period:

List the name and address and phone number of the excavation contractor:

Copy of Insurance Certificate: attach to this application

Deposit Amount:

Traffic Control Plan including detours and temporary road closures:

Applicant Request for Borough Forces:

The applicant may request Borough Forces to excavate areas within the street to support a sub contractor during the removal and installation of sidewalks and curbs: Check one. The applicant is responsible for the labor costs associated with the Borough Forces and street repair materials at the rate schedule determined during the application process.

Yes:

No:

The applicant hereby agrees to perform excavation and street restoration in accordance with the definitions and construction details attached to this permit application. The applicant agrees to notify the Borough Code Enforcement officer in writing 5 business days prior to the start of excavation activities. The applicant agrees to notify the Borough Code Enforcement officer in writing 2 business days prior to the backfilling of any excavation. The applicant agrees that the backfilling of any excavation without witness by the Borough Code Enforcement officer, Borough Engineer or the designated inspector may be required to be re excavated, at the applicants sole cost, to verify backfill material and compaction. The applicant hereby agrees that the applicant and the subcontractor have current liability insurance that holds harmless the Borough of Rochester and Borough of Rochester employees and consultants from any damage and insurance claims due to public or private acts. *

Applicant Signature Printed:

BOROUGH OF ROCHESTER STREET OPENING PERMIT

Applicant Signature:	
Application Approved by :	
Printed Name:	Signature:
Title:	Date:
Final Inspection Date:	
Construction Accepted By:	
Printed Name :	Signature:
Return Deposit on:	
Follow up inspection report: to be maintained by the Borough Code Enforcement Officer and Borough Secretary	
Date:	
Inspected by:	
Deficiency:	
Notification to applicant:	
Date:	

315 Deposit Amount

The deposit amount shall be based upon the following schedule:

Street opening: \$50.00 per square yard of street excavation. Multiply the length and width of the proposed street excavation (convert to square yards) and multiply by \$50.00.

Minimum deposit for any street opening permit is \$5000.00.

Minimum deposit for any curb, sidewalk and pole opening permit is \$2000.00

The deposit may be in the form of a certified letter of credit, cashier's check, bond, direct deposit into an account at the financial institution with a letter of accessibility any or all in the name of Rochester Borough.

- Complete Text of the Street Opening Permit Ordinance available in Administrative Office
- Ordinance 05-2011; Form Revision 8/04/2011



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Borough of Rochester Street Opening Permit

Modification to the current Ordinance Chapter Part 3 chapter 301

Ordinance 05-2011 April 18, 2011

Modifications noted in italics

301 Definitions and Interpretation

Person – any natural person, partnership, association, firm or corporation.

Street – the cartway of any public street or alley of the Borough of Rochester, but nothing in this Part shall apply to any State highway or continuation thereof.

Deposit – An amount as defined by the Rochester Borough Council that will be furnished by the applicant in the form of a bond and or an escrow account and maintained by the applicant to the full amount of the deposit to be placed in a special account as designated by the Borough accessed by the Borough of Rochester for the following expenses: Borough inspection; Borough emergency repairs;

Borough Designated representatives - the Borough Council designates the Borough Code Enforcement Officer and Borough Engineer with the authority to review and inspect construction activities associated with the street opening permit.

Final Inspection – the date that the work is completed by the applicant and inspected and accepted by the Borough designated representative. This date sets the beginning of the one year deposit hold period.

302 Permit Required to Excavate: Deposit or Bond; Emergency Excavations.

It shall be unlawful for any person to make any opening or excavation in any street or sidewalk in the Borough of Rochester, without first having obtained a permit from the Borough **Code Enforcement Officer** for a fee and deposit as set from time to time by Borough Council; provided, emergency breaks and leaks may be repaired by the person responsible therefore, and a permit therefore secured and a deposit made, within twenty four hours. Provided further, at its discretion, the Borough Council may authorize any municipal authority or public utility to make excavations without deposit at the time of applying for each permit, if such authority or utility shall file a bond in and amount satisfactory to the Council, but these companies or authorities are subject to the provisions of this part.

303 Information on application; records.

Each application for a permit shall contain the following information:

- a. The name *address, phone number* of the person applying
- b. The purpose of the excavation
- c. The location of the excavation
- d. The *specific* area to be excavated
- e. The *specific dates* of the excavation
- f. *The name, address and phone number of the contractor or subcontractor performing the work*
- g. *A Bond Amount in the amount of \$50.00 per square yard of excavation as defined by the applicant*
- h. *A copy of an insurance certificate that holds harmless the Borough of Rochester, Borough of Rochester Employees and consultants from any acts of public or private persons*

Such application shall be examined by the *Code Enforcement Officer*, and his signature affixed thereto. The Borough Secretary shall keep a record of all permits issued, deposits made, and disposition thereof, under the provisions for this Part.

304 Exception to Deposit

Unchanged

305 Safety and Warning Measures Required

Unchanged

306 Work area restricted; restoration of surfaces

It shall be the duty of every person to whom a permit shall have been issued to make repairs so as to block no more than half of the width of the street , or to take up no more than two squares of sidewalk at any time. It shall be the duty of every person to whom a permit shall have been issued, and of every person making emergency repairs in advance of issuance of permit, *to backfill the excavation in accordance with the construction details attached to this ordinance, by compacting the aggregate backfill with mechanical equipment to non movement as observed by the Borough of Rochester representative: install the backfill and surface material to the following limits: excavation that impacts and is contained within one travel lane of a public street shall require a minimum of the full twelve foot travel lane to be milled to a depth of two inches and resurfaced with two inches of PennDOT ID-2 19 mm superpave mix to the length limit of the excavation. Excavation that impacts two travel lanes shall require a minimum of both twelve foot travel lanes to be milled to a depth of two inches and resurfaced with two inches of PennDOT ID-2 19 mm superpave mix to the length limit of the excavation and Patches shall be repaired in accordance with the construction details. Sidewalk repairs shall be made to the limits of the next closest joint. Concrete curb repairs shall be made to the next closest joint. Open trenches are not permitted after work hours. The Borough of Rochester retains the authority to backfill and cover any open trenches reported to the Borough that remain*

open after work hours and are determined to be a hazard to the public at the cost of the applicant. The Borough of Rochester will verbally notify the applicant of the hazard and require the hazard mitigated within two hours of verbal notification. If the hazard remains un-mitigated after two hours, the Borough will mobilize its forces and temporarily mitigate the hazard at the sole cost of the applicant. The costs shall be withdrawn from the Deposit. Should the costs exceed the balance of the deposit, the applicant shall submit additional funds into the Deposit prior to restarting work. The time allowed for work 7 am to 5 pm unless an emergency permit is obtained and or if special work hours are requested at the time of the filing of the application. The applicant shall obtain necessary easements for work in private property. This ordinance / application does not grant nor imply to the applicant rights to perform work in private property.

307 Restoration of surface upon removal of poles

Unchanged

308 Manner of restoring disturbed surfaces

When any street, sidewalk or curb is removed or damaged that is beyond the limits of work defined by the applicant during the excavation for the installation of any pole, sidewalk or curb, the street, sidewalk or curb shall be immediately repaired in accordance with the construction details attached to this ordinance. The applicant may only excavate four inches perpendicular to the curb line into the street. Excavation and damages to the street beyond four inches perpendicular to the curb shall be immediately repaired by the applicant at no cost to the Borough of Rochester. The applicant shall be verbally notified of damages beyond the defined limit of work that will require the damages to be repaired within twenty four hours. Open trenches that are determined to be a hazard must be repaired and or mitigated to the satisfaction of the Borough Code Enforcement officer within two hours of verbal notification. If the hazard remains un-mitigated after two hours, the Borough will mobilize its forces and temporarily mitigate the hazard at the sole cost of the applicant. The costs shall be withdrawn from the Deposit. Should the costs exceed the balance of the deposit, the applicant shall submit additional funds into the Deposit prior to restarting work. The time allowed for work 7 am to 5 pm unless an emergency permit is obtained and or if special work hours are requested at the time of the filing of the application. Damages that are not corrected by the applicant to the satisfaction of the Borough Code Enforcement officer within twenty four hours shall be repaired by the Borough of Rochester at the cost of the applicant. The applicant may request Rochester Borough forces to excavate the public street area and repair the street at the time of the application. The applicant shall be responsible for the labor costs and material costs associated with the street opening and repair in accordance with the current Borough of Rochester rate schedule attached to this ordinance.

309 Violation if work not completed before expiration date: extension of time limit.

Unchanged

310 Notification of completion of work; recertification of deficiencies

The applicant shall notify the Borough Code Enforcement officer of the planned excavation, backfill, compaction and surface replacement at a minimum of two business days of the planned work. The Borough Code enforcement officer or designated representative shall view and inspect the construction activities and approve the work. Should the work not be to the construction details and to the satisfaction of the Borough Code enforcement officer, the applicant shall make necessary repairs at the sole cost of the applicant. Should the applicant fail to make necessary repairs, the applicant shall be deemed in violation of the permit.

311 Conditions for return of deposit

The deposit shall be retained by the Borough for one year after the completion date of the work as defined by the date of the final inspection. During this period, the Borough will monitor the condition of the street repair and notify the applicant of any deficiencies that may occur that are associated with the street excavation. The deposit may be used by the Borough to make necessary repairs should the applicant choose to not implement repairs within twenty four hours of verbal notification from the Borough in accordance with paragraph 312 of this part. Repairs that are determined to exceed the value of the deposit shall be reimbursed by the applicant within thirty days of the Borough invoice to the applicant

312 Authority for borough to do work or rectify improper work and collect costs plus ten percent.

Unchanged

313 Borough not in charge of work

Unchanged

314 Penalty for violation

Unchanged

315 Deposit Amount

The deposit amount shall be based upon the following schedule:

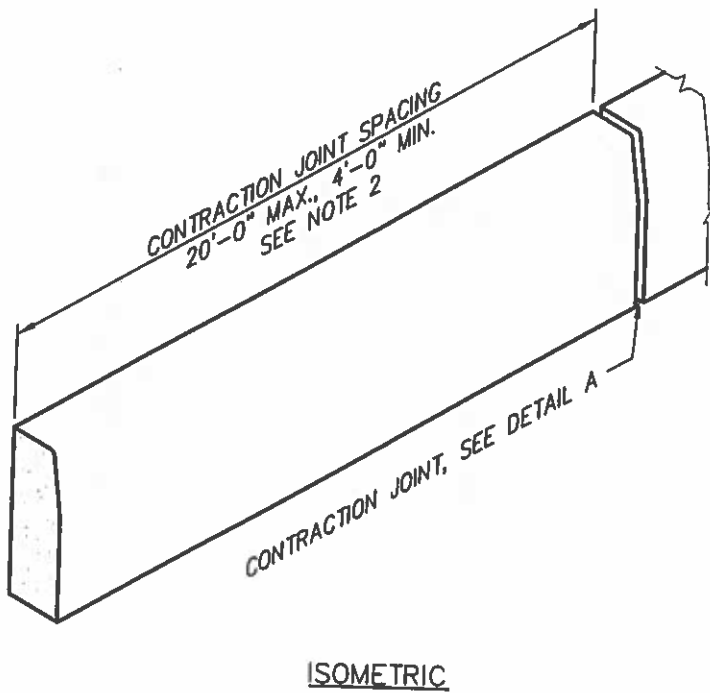
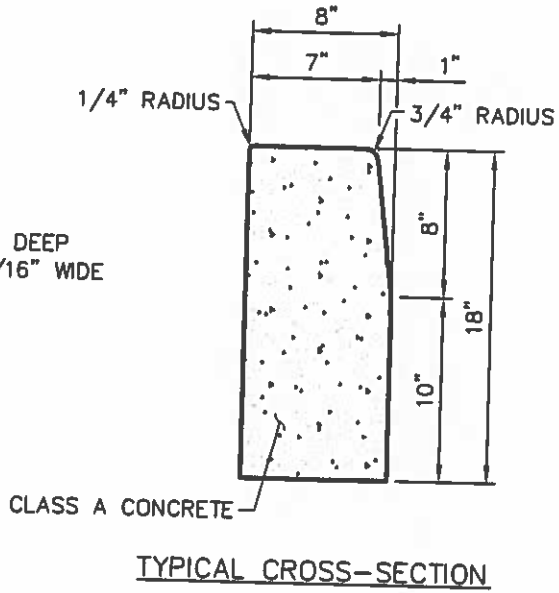
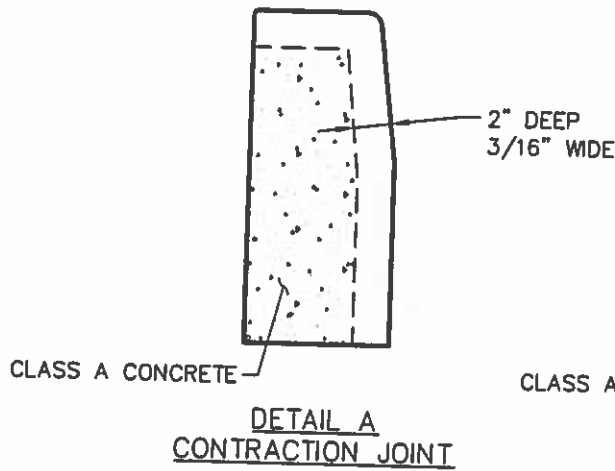
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The deposit may be in the form of a certified letter of credit, cashier's check, bond, direct deposit into an account at the financial institution with a letter of accessibility any or all in the name of Rochester Borough.

R:\3322 - Rochester Street Opening\Figures\3322FG001.dwg PIT BEN HOPPE 3/7/2011 10:07 21 AM



NOTES:

1. PROVIDE MATERIALS AND CONSTRUCTION MEETING THE REQUIREMENTS OF PUBLICATION 408, SECTION 630 FOR PLAIN CEMENT CONCRETE CURB AND DEPRESSED CURB, SECTION 640 FOR PLAIN CEMENT CONCRETE GUTTER AND SECTION 641 FOR PLAIN CEMENT CONCRETE CURB GUTTER.
2. SPACE CONTRACTION JOINTS IN UNIFORM LENGTHS OR SECTIONS.
3. PLACE 3/4" THICK PREMOLDED EXPANSION JOINT FILLER MATERIAL AT STRUCTURES AND AT THE END OF THE WORK DAY. CUT MATERIAL TO CONFORM TO AREA ADJACENT TO CURB OR TO CONFORM TO CROSS SECTIONAL AREA OF CURB.
4. SEE RC-50 FOR PLAIN CEMENT CONCRETE CURB SLOPED TOP TREATMENT AT END OF STRUCTURES.
5. WHERE CURBS ARE INSTALLED ADJACENT TO PARKING LANES A 6" HIGH CURB CAN BE UTILIZED WITH APPROVAL FROM THE LOCAL MUNICIPALITY.

PLAIN CEMENT CONCRETE CURB
NOT TO SCALE



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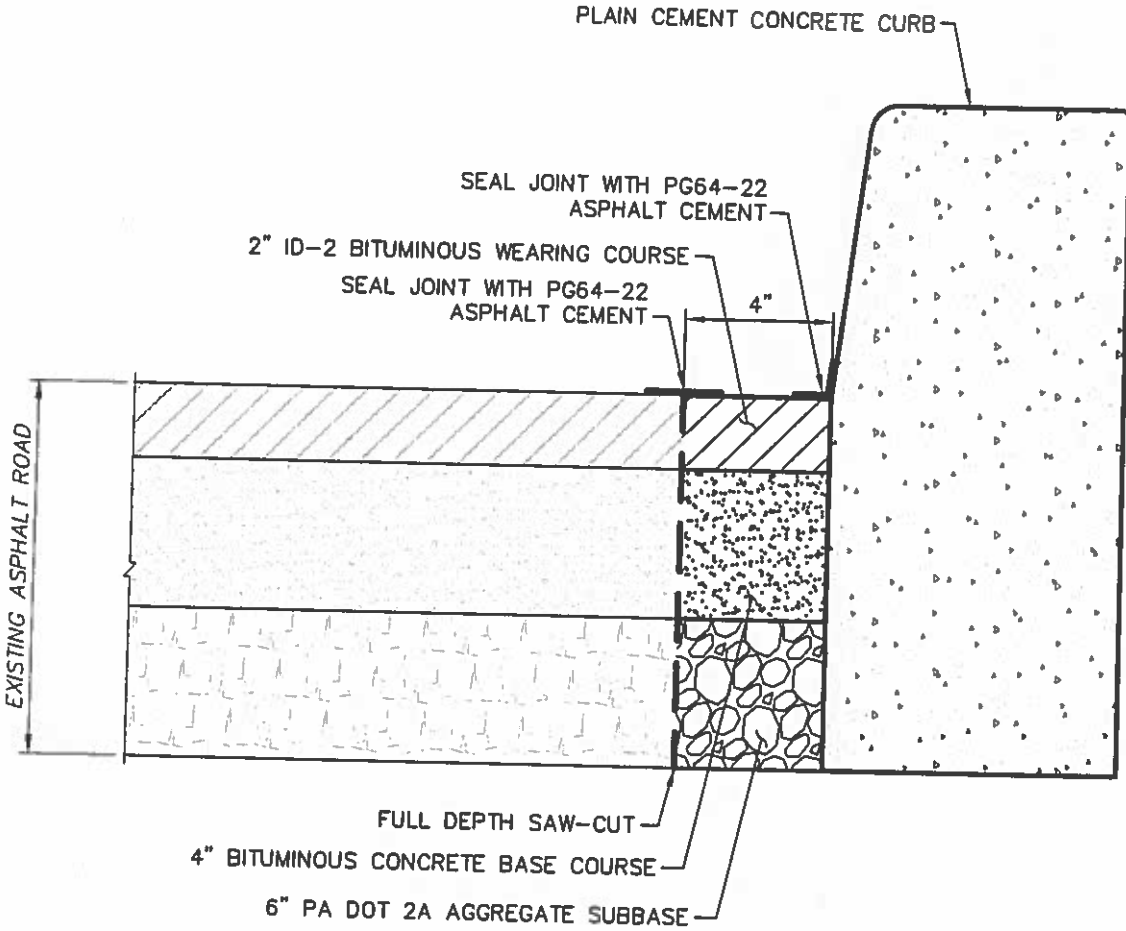
ROCHESTER BOROUGH
ROCHESTER, PENNSYLVANIA

SCALE: NOT TO SCALE

DATE:	3/7/11
PROJECT NO.:	112C03322
DESIGNED BY:	ARB
DRAWN BY:	BH
CHECKED BY:	ARB
SHEET:	1 OF 5

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FIGURE 1



CONCRETE CURB – ASPHALT INSTALLATION
 NOT TO SCALE



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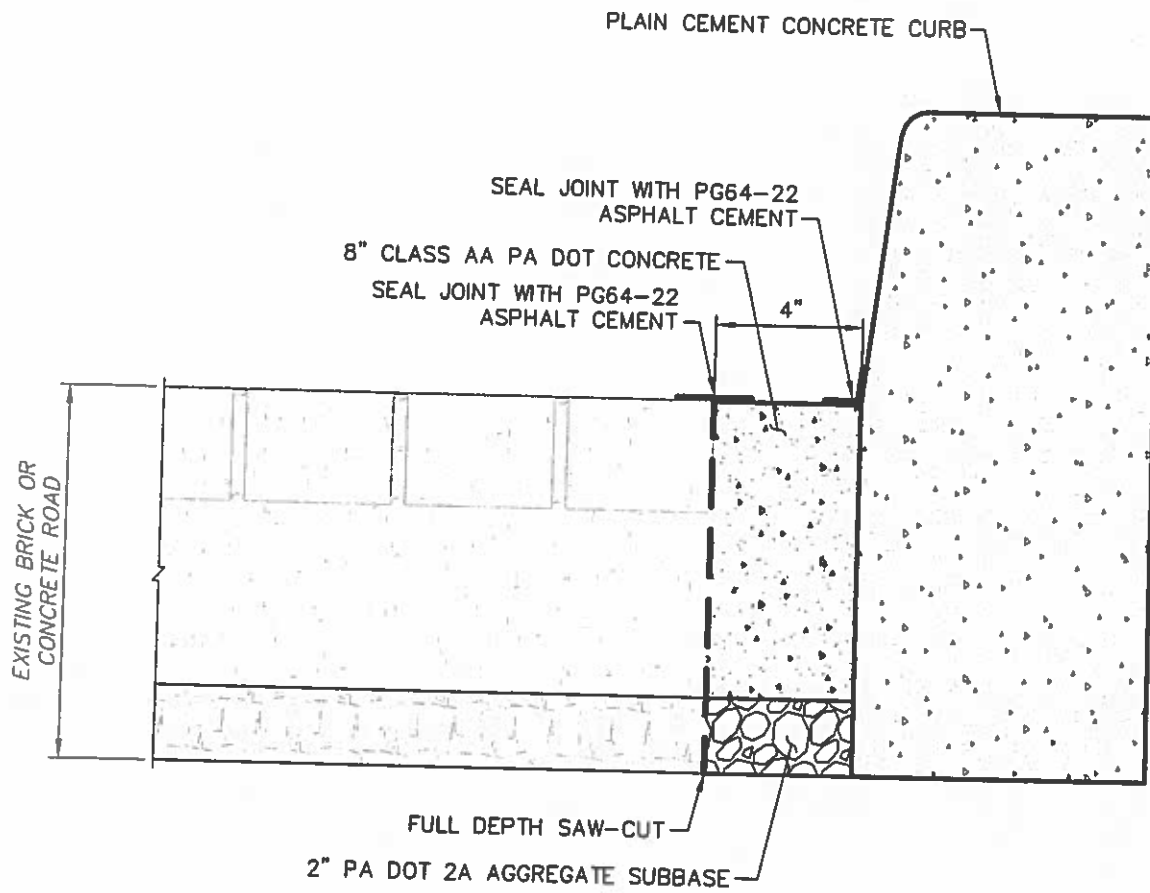
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FIGURE 2

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CONCRETE CURB - CONCRETE OR BRICK INSTALLATION
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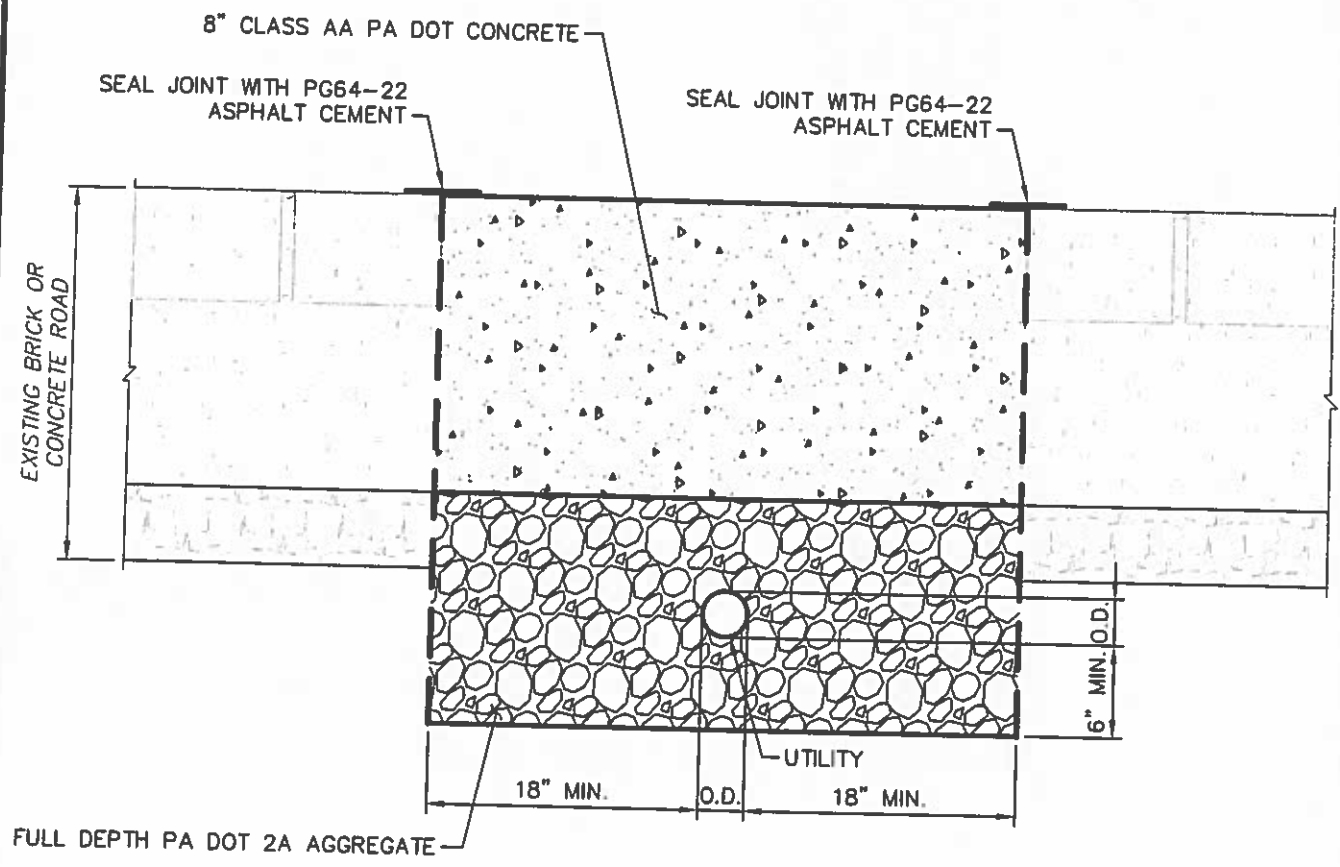
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FIGURE 3

R:\3322 - Rochester Street Opening\Figures\3322FG004.dwg PIT BEN HOPPE 3/7/2011 10:58:28 AM



CONCRETE OR BRICK UTILITY TRENCH
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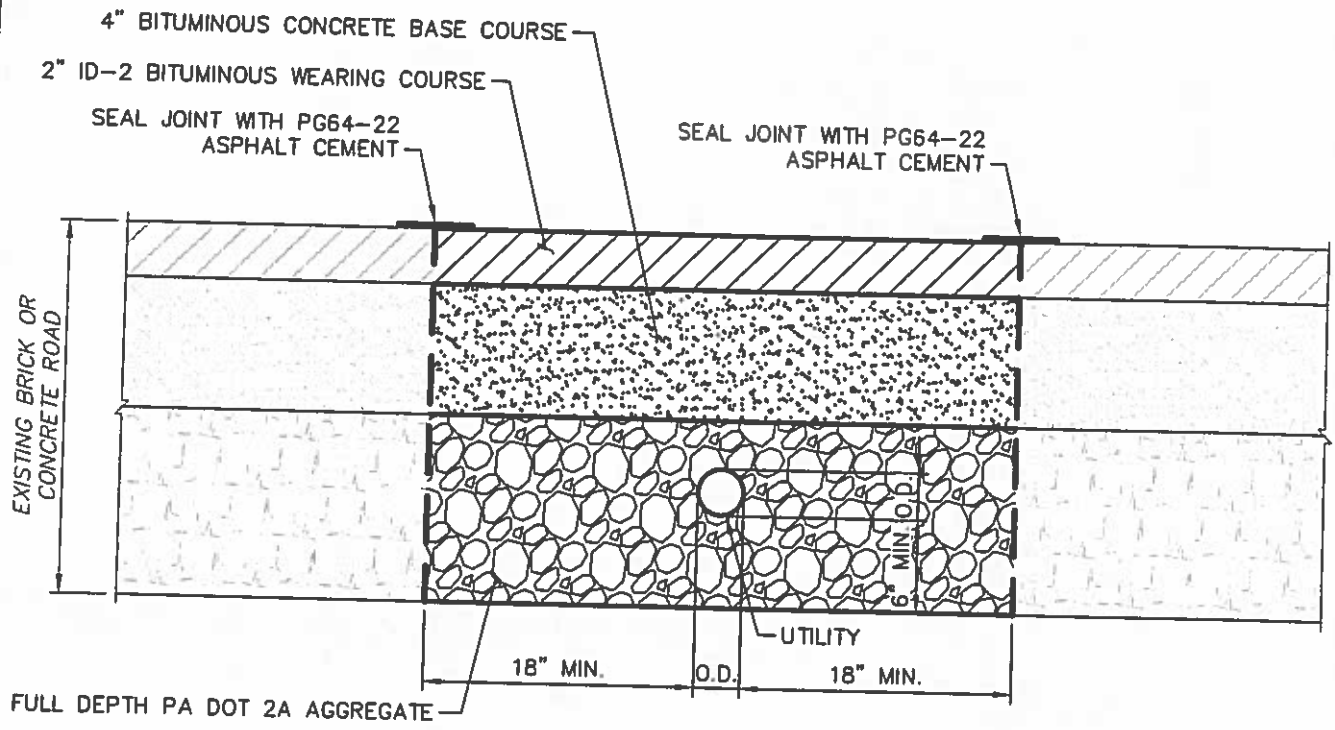
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PROJECT NO.:	112C03322
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FIGURE 4

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ASPHALT UTILITY TRENCH
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FIGURE 5